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| **NOMBRE SOLICITANTE** |  |
| **CENTRO DE COSTO** |  |
| **DEPARTAMENTO**  |  |
| **FECHA** |  |

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| **INSUMOS O ARTICULOS DE LIBRERÍA** |
| **DESCRIPCIÓN INSUMO SOLICITADO**  | **CANTIDAD**  | **OBSERVACIÓN**  |
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| **NOMBRE Y FIRMA****QUIEN RETIRA** |  |